



TASS Data Protection policy

Every member of TASS is required to confirm their Membership details annually when we renew subscriptions.

The personal details that you provide to TASS are processed securely and are solely for the purposes of your involvement with TASS. The information will not be used for commercial or marketing purposes. Your details are securely held by select members of the Committee in both hard copy and electronic form.

By submitting your information to the TASS Committee and becoming a member of TASS you are consenting to your information being held by TASS and to receiving information from the TASS, primarily by email, but also by phone, text or letter.

This could include information regarding membership, gala information, social events etc. The information collected and held by TASS can include each swimmer's personal details (name, date of birth, current address), telephone number, email address, medical details, parents/ legal guardians names, and emergency contact details.

Data Protection Act

TASS abides by the terms and conditions of the Data Protection Act.

The eight principles of the Data Protection Act are:

1. Fair and lawful processing of personal data
2. Processed for specified, lawful and compatible purposes
3. Adequate, relevant and not excessive
4. Accurate and up to date
5. Not kept for longer than necessary
6. Processed in accordance with the rights of the individual
7. Processed with appropriate security
8. Not transferred outside the European Economic Area without adequate protection



Photographic data

TASS will ask express permission to use any photographs of members or member's families for promotion and on line media.

We will not share to third parties.

If at any time you wish to withdraw your permission, please contact the Club Chair.

Please be aware members can independently share their own photographs and TASS has no authority over their activity. We ask parents and carers not to photograph other members while in club time or representing the club, unless they have permission from the member to be photographed.

All photographs taken will observe generally accepted standards of decency in particular: -

- Action shots should be a celebration of the sporting activity and not a sexualised image in a sporting context
- Action shots should not be taken or retained where the photograph reveals a torn or displaced swimming costume

Changes to Membership Details

It is the responsibility of the individual member to ensure that all details are up to date. If there are any changes, please inform the membership Secretary as soon as possible via email at

Please note that when you cease to be a member of TASS your data will not be held for longer than necessary and will be destroyed.

Medical Details

The safety of all our members is of paramount importance to TASS; therefore it is essential that the TASS are made aware of any health issues that could impact the safety of the swimmer.

The TASS membership requires every member to provide details of any health concerns that you feel TASS should be made aware of. In addition, please provide details of any medication that may be required in relation to the health issue.

Any such medical information provided by you will be kept securely, both in hardcopy and electronically.

Under the data protection act your explicit consent to hold such information is required and can be actioned because of your consent on the Membership form, which is renewed annually on the Annual Subscriptions..

Parental consent for the collection of data includes anyone below the age of 18 years.

TASS are committed to ensuring compliance with the new General Data Protection Regulation (GDPR).

For further information on GDPR please follow the link below:

<https://ico.org.uk/for-the-public/guide-to-the-general-data-protection-regulation-gdpr/>